

Dear Valued Customer,

Please be advised of the “Credit Report Application Processing and Guidelines”.

CREDIT REPORT APPLICATION PROCESSING AND GUIDELINES

Online Processing

Online (48 hours)

In-House Processing

Standard (10 Working Days)

Express (On Spot)

GUIDELINES FOR CREDIT REPORT APPLICATION PROCESSING:

*Every Jamaican over the age of 18 is entitled to receive a **FREE** copy of their credit report once each calendar year. However, additional credit reports within the same calendar year will attract a cost of **JMD \$1000.00 (Plus GCT 16.5%)**.*

"Online Processing"	"In-House Processing"	
	Standard	Express
<p><i>Online application will be emailed ONLY</i></p> <p><i>*Waiting Time: Within 48 hours.</i></p>	<p><i>Printed credit reports will attract an administrative cost of JMD \$25.00 per page.</i></p> <p><i>*Waiting Time: 10 Working Days.</i></p>	<p><i>Express processing will attract a cost of JMD \$200.00 (inclusive of email) for convenience.</i></p> <p><i>Printed credit reports will attract an administrative cost of JMD \$25.00 per page.</i></p> <p><i>*Waiting Time: "On the Spot"</i></p>
<p>Website: www.crif.com.jm Email: customerservice.jm@crif.com</p>		

*All documents being sent via email/fax must be certified by an approved official (**Justice of the Peace, Medical Practitioner, Attorney-at-Law, Superintendent of Police or Bank Manager**).*

REQUIRED DOCUMENTS FOR CREDIT REPORT APPLICATION PROCESSING

1. Completed **CONSUMER CREDIT REPORT REQUEST FORM**
2. TRN and a valid government issued ID (**Driver's License, Passport or Voter's Registration Card**).
In the event that you do not have a valid government issued ID we will accept a passport size picture certified by an approved official (**Justice of the Peace, Medical Practitioner, Attorney-at- Law, Superintendent of Police or Bank Manager**).
3. Proof of address (**Recent utility bill or bank statement in your name; or proof of address form/letter signed by one of the approved official listed above**).